

No. 655. THE CURFEWS LAWS, 1955.
LAWS 17 AND 47 OF 1955.

ORDER MADE UNDER SECTION 2.

In exercise of the powers vested in the Governor by section 2 of the Curfews Laws, 1955, and delegated to me under section 2A of the said Laws by Notification No. 666 published in Supplement No. 3 to the *Gazette* of the 19th July, 1956, I do hereby order as follows :—

1. This Order may be cited as the Curfews (Limassol District No. 13) Order, 1957.

2. No person within the area prescribed in the First Schedule hereto shall be out of doors between the hours prescribed in the Second Schedule hereto except under the authority of a written permit granted by the Commissioner of Limassol or the Assistant Chief Constable in charge of the area :

Provided that this Order shall not apply to any member of the Executive Council, Her Majesty's Forces, or the Cyprus Police Force.

This Order shall come into force on the 7th day of June, 1957.

FIRST SCHEDULE.

Within the village boundaries of Pakhna.

SECOND SCHEDULE.

From 04.00 hours on Friday the 7th June, 1957, until 12.00 hours on Tuesday the 11th June, 1957.

Ordered this 7th day of June, 1957.

R. C. ROSS-CLUNIS,

Commissioner of Limassol.

(M.P. 1267.)

No. 656. THE ENGLISH SCHOOL (MANAGEMENT AND CONTROL) LAW.

CAP. 204 AND LAW 5 OF 1957.

REGULATIONS MADE BY THE BOARD OF MANAGEMENT UNDER SECTION 4 (5).

In exercise of the powers vested in it by sub-section (5) of section 4 of the English School (Management and Control) Law, the Board of Management, with the approval of the Governor, hereby makes the following regulations :—

1. These Regulations may be cited as the English School (Management and Control) Regulations, 1957.

2. In these Regulations, unless the context otherwise requires :—

“ Board ” means the Board of Management of the English School constituted under section 4 of the English School (Management and Control) Law ;

“ Director ” means the Director of Education ;

“ Principal ” means the Principal of the English School ;

“ School ” means the English School, Nicosia ;

“ School year ” means a period of twelve months beginning on the first day of September in any year ;

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- Clerk to the Board. 3. The Education Officer for the time being in charge of Inter-communal Education at the Education Department shall be the Clerk to the Board and shall be responsible for keeping the Minutes of the proceedings.
- Summoning of Meetings. 4. Meetings of the Board, which shall be held not less than once in every school term, shall normally be summoned by the Clerk to the Board, who shall give the members not less than fourteen clear days notice of such Meetings. The Clerk shall also send to each member of the Board an Agenda paper, so that it may in the ordinary course of letter post be delivered at the address of each member not less than two clear days before the time of Meetings. A copy of the Agenda paper shall be sent to the Principal.
- Quorum. 5. No business shall be transacted at any Meeting of the Board unless five members at least are present :
 Provided that, if on the second successive summons, a sufficient number of members is not present to constitute a quorum at the time and place appointed for the Meeting, the Board may proceed with business if three members only are present.
- Adjournment of Meetings. 6. If a sufficient number of members to form a quorum is not present, the Meeting shall stand adjourned, and the Chairman of the Board shall, if he thinks fit, cause a special Meeting to be summoned so soon as conveniently may be. Any Meeting may be adjourned by resolution.
- Special Meetings. 7. A special Meeting shall be summoned by the Clerk to the Board at the instance of the Chairman or at the request of any two members at any time, giving not less than three clear days notice of such Meeting. The Agenda paper shall set out the business to be considered at the Special Meeting and no business other than that so specified shall be taken.
- Proceedings of the Board. 8.—(1) A question coming before the Board at any Meeting shall be decided by a majority of the members present, and in the case of any equality of votes, the Chairman of the Meeting shall have a second or casting vote.
 (2) The proceedings of the Board shall not be invalidated by any vacancy in their number.
 (3) In the absence of the Chairman at any Meeting the members present may elect a Chairman for that Meeting.
- Minutes. 9. At every Meeting of the Board the Minutes of the last Meeting shall be read as first business, and if carried, shall be confirmed and signed by the Chairman.
- Correspondence. 10. The official correspondence of the Board of Management shall be conducted by the Clerk to the Board.
- Conduct of School. 11. The school shall be conducted in accordance with the provisions of the English School (Management and Control) Law, the Secondary Education Law or any Law amending or substituted for the same, in accordance with any regulations made thereunder and with these Regulations.
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- Auditing of Accounts. 12. The Board shall, at such time as the Director may determine, submit the accounts of the Board, together with all vouchers, records and documents relevant thereto, for audit by such persons as may be appointed by the Director, the remuneration of such persons being a charge on public revenue.
- Estimates. 13. The Board shall at such time as the Director may determine, in each financial year, submit for the consideration of the Director an estimate of the income and expenditure required for the purposes of the school for the ensuing school year, to such extent and in such form as the Director may require.

14. Where the Board is empowered by the Director to incur expenditure they shall not exceed the amount approved by the Director under each head of the estimate in any year without the prior approval of the Director in writing.

Approval of Director where Expenditure exceeds approved Estimates.

15. The Principal, or such other school accounting officer as the Director shall approve, shall be responsible for the proper disbursement of all monies committed to him, the receipt of all dues and the safe custody of all money and property which may be entrusted to him and for duly accounting for the same.

Principal responsible for disbursement of school monies.

16. Subject to any instructions issued by the Director from time to time, the Board may authorise minor alterations and repairs to the school buildings not involving structural alterations, provided that the expenditure is within the amount provided for the purpose in the approved estimate and does not in any one case exceed £100.

Expenditure on School Premises.

17. The Board shall, subject to any instruction of the Director regarding the use of the school accommodation, determine the use to which the school premises or any part thereof may be put out of school hours.

Use of School Premises out of school hours.

18.—(1) The Principal shall be an officer in the public service of the Colony, and his appointment and conditions of service shall be governed by the Cyprus General Orders and the Colonial Regulations.

Appointment etc., of the Principal.

(2) A decision of the Board to submit to the Director an adverse report on the Principal shall be by not fewer than two-thirds of the whole number of the Board at a special Meeting of the Board for the purpose; and any such decision shall require confirmation by a resolution similarly passed at a further special Meeting held not less than fourteen days after the date of the Meeting at which the original resolution was passed.

(3) The Principal shall be entitled to appear at any Meeting of the Board at which a question which may involve an adverse report upon him is to be considered, and shall be given at least fourteen clear days notice of such Meeting.

19.—(1) The teachers in the school shall be officers in the public service of the Colony and shall be appointed in accordance with the Cyprus General Orders and the Colonial Regulations:

Appointment of Teachers.

Provided that the Director shall consult the Board before any candidate is appointed as a teacher in the school.

(2) The Board shall notify the Director of any vacancy. The Director shall then, if he thinks fit and subject to any limitations that he may consider desirable, cause the post to be advertised:

Provided that the Director may, if he thinks fit and after giving full consideration to the views of the Board and of the Principal, transfer to the staff of the school, a teacher assigned to another school.

(3) The Board shall report to the Director whether the probationary period of any teacher assigned to the school has been in their opinion satisfactorily completed, and for this purpose they shall have regard to reports by the Principal and by the Inspectors of the Education Department.

(4) The Board shall each year submit to the Director at such time as may be fixed by the Director recommendations as to the number and status of the teaching staff to be employed in the school during the ensuing school year.

(5) The Board shall, in consultation with the Principal and in accordance with such procedure as may be prescribed by the Director for the purpose, recommend to the Director candidates for special posts of senior masters entitling the holders to allowances over and above their basic salary scale.

(6) Notwithstanding anything in these Regulations the Director may at his discretion transfer from the school any teacher in the school :

Provided that the Director shall in every case obtain the views of the Board on the proposed transfer.

Occasional
absence
of Staff.

20. The Principal shall be empowered to grant casual leave of absence, not exceeding 14 days in any school year, to the teaching staff of the school within the limits prescribed by the Cyprus General Orders, and by any other instructions in force from time to time :

Provided that all granting of such leave of absence will be reported through the Chairman to the Director.

Complaints
against
teaching
staff.

21. The Board shall make in writing to the Director any complaint they may have against a member of the teaching staff of the school. When laying any such complaint the Board shall at the same time inform the teacher concerned that such complaint has been made to the Director.

Non-
teaching
staff.

22. The Board shall be empowered to make recommendations of persons for appointment as non-teaching staff in the school ; in the case of persons who are appointed and paid by Government, the power to appoint such persons will however rest on the Governor. The Board may appoint themselves such members of the non-teaching staff of the school as are not paid by Government.

Organisation
and
Curriculum.

23.—(1) The Director shall determine the general education character of the school and its place in the Colony's educational system. Subject thereto the Board shall, in consultation with the Principal, exercise the oversight of the conduct and curriculum of the school.

(2) Subject to the provisions of these Regulations, the Principal shall control the conduct and curriculum, internal organization, management and discipline of the school, the choice of text books, the methods of teaching and the arrangement of classes, and shall exercise supervision over the teaching and non-teaching staff. He shall have the power of suspending pupils from attendance for any cause which he considers adequate, but on suspending any pupil he shall forthwith report the case to the Board ; the parents shall be notified that they have the right to appeal to the Board, and in all cases the Board shall report the facts to the Director.

(3)—(a) There shall be full consultation at all times between the Principal and the Chairman of the Board.

(b) All major proposals by the Principal affecting the conduct of the school shall be submitted formally by the Principal to the Board, and all major proposals by the Principal affecting the curriculum of the school shall be submitted formally by the Principal to the Board for transmission by the Board to the Director for his consideration.

(c) The Director and the Principal shall be entitled to attend every meeting of the Board, except on such occasions and for such times as the Board may have good cause otherwise to determine.

(d) There shall be full consultation and co-operation between the Principal and the Education Department on matters affecting the welfare of the school.

School
Holidays.

24.—(1) The Director shall have the right to lay down standards for school hours, terms and holidays to which the school must conform :

Provided that the Board may for sufficient reason recommend variations to suit the circumstances of the school, subject, however, to the aggregate holidays prescribed by the Director for any school year not being varied.

(2) The distribution of occasional holidays agreed by the Director shall be determined by the Board in consultation with the Principal.

25. Pupils seeking first admission to the school shall, to the satisfaction of the Director, be examined by the staff of the school in such subjects as the Director may require, and only those shall be admitted who appear likely to benefit from a secondary education of the type provided in the school. Admission of pupils.

26.—(1) The Board shall in consultation with the Principal, or another, cause to be made by the Principal, standing Orders relating to the following matters :— Standing Orders.

- (a) the admission, attendance, qualifications and examination of pupils ;
- (b) the discipline to be enforced upon the pupils both inside and outside the school ;
- (c) the punishment and expulsion of pupils ;
- (d) the health, cleanliness and medical inspection of pupils ;
- (e) the amount of the tuition and boarding fees and the manner in which the fees shall be paid ;
- (f) the organization and management of the boarding houses attached to the school and fees to be charged in connection therewith ;
- (g) school holidays and the vacations to be enjoyed by teachers and pupils ;
- (h) the internal organization and management of the school.

(2) The Standing Orders made under this Regulation shall be subject to the approval of the Director and a copy shall be exhibited in a conspicuous place on the school premises for the information of all teachers and pupils at the school.

Made this 24th day of June, 1957.

(M.P. 15/52.)