

No. 1044.

THE REGISTRATION OF RESIDENTS LAW, 1957.

(LAW No. 31 OF 1957)

RULES MADE BY THE GOVERNOR UNDER PARAGRAPH (c) OF SUB-SECTION (2) OF SECTION 5 AND UNDER SECTION 21.

- 31 of 1957. In exercise of the powers vested in him by paragraph (c) of sub-section (2) of section 5 and by section 21 of the Registration of Residents Law, 1957, His Excellency the Acting Governor has been pleased to make the following rules :—
- Short title. 1. These rules may be cited as the Registration of Residents Rules, 1957.
- Interpretation. 2. In these rules :—
- Cap. 104. “ hotel ” means an hotel licensed under the Hotels Law or any law amending or substituting the same ;
- 33 of 1952. “ lodging house ” means any premises, not being a hotel, where lodging or sleeping accommodation is provided for reward ;
- “ Immigration Officer ” has the same meaning as in the Aliens and Immigration Law, or in any law amending or substituted for the same ;
- 13 of 1952. “ Law ” means the Registration of Residents Law, 1957.
- Register. 3. The Register to be kept under section 4 of the Law shall consist of the duplicates of identity cards issued under the provisions of the Law. The duplicate identity cards shall be filed in numerical sequence.
- Index. 4. The Commissioner for Registration shall cause an alphabetical Index to be made of the contents of the Register in his custody or so many Indexes as he thinks fit, so that a search for any entry in the Register is facilitated.
- Exemptions. 5. The following classes of persons are exempted absolutely from the liability to register imposed by sub-section (1) of section 5 of the Law :—
- (a) children who have not attained the age of 12 years ;
- (b) any member of Her Majesty’s Naval, Military or Air Forces in possession of the official identity card or other document of identity normally issued to the members of such forces ;
- (c) any member of the Police Force including the Auxiliary Police Force but not including Special Constables ;
- (d) any member of a visiting force to which the Visiting Forces (Application of Law) Order, 1956, applies, when stationed in Cyprus.
6. For the purposes of section 6 of the Law the following unregistered classes of persons shall attend before a registration authority within 30 days of the commencement of the Law or of the date when they first became liable to register, whichever is the later :—
- (a) children who have attained the age of 12 years ;
- (b) persons entering the Colony ;
- (c) persons discharged from Her Majesty’s Forces or from the Cyprus Police Force who were exempted under paragraph (b) or (c) of rule 5.
- Application for an Identity Card. 7. An application for an identity card shall be in the Form A in the First Schedule hereto.
- Identity Cards. 8. An identity card and a replacement identity card shall be in the Form B in the First Schedule hereto.

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1.9.1956,
Extension
of time in
which to
register.

9. An application for the correction and/or amendment of any particulars on an identity card other than a change of address shall be in the Form C in the First Schedule hereto.

Application for the correction of particulars of an Identity Card.

10. An application for the replacement of a mutilated or damaged identity card shall be in the Form C in the First Schedule hereto.

Application for the replacement of a mutilated or defaced Identity Card.

11. When an identity card is lost or destroyed the person to whom the card relates shall forthwith report the facts to a Police Officer at any Police Station and submit to a registration authority an application in the Form D in the First Schedule hereto.

Application for the replacement of lost or destroyed card.

12. If any person, having lost his identity card and complied with the provisions of rule 11, subsequently recovers possession of the same, he shall forthwith notify a Police Officer at the Police Station to which he made the report of the loss, of such recovery, and, if he shall have applied for a new card, shall notify also the registration authority to which he had applied. If any person recovers possession of his lost identity card after having made such an application he shall forthwith surrender the card recovered to a registration authority.

Recovery of a lost card.

13. Any person who makes any change in his permanent address shall forthwith report the fact to the nearest Registration Officer or Registration Agent and submit to him an application in the Form E in the First Schedule hereto :

Change of residence.

Provided that a report of change of permanent address shall not be required when—

- (a) a person becomes an inmate for the purpose of detention therein of any prison, lock-up or other place of detention ; or
- (b) a person becomes an inmate for the purpose of undergoing treatment or observation therein of any hospital administered by the Government ; or
- (c) a person leaves his permanent address (in circumstances in which none of the foregoing provisions of this proviso applies) for a temporary absence within the Colony from that address to which he intends and expects to return, and arrangements made by or in respect of him, secure that posted communications addressed to him at the permanent address reach him without undue delay and that his actual address for the time being is ascertainable upon a public servant enquiring at the permanent address.

14. When a person submits an application for an identity card the Commissioner for Registration may at his discretion issue to the applicant a Receipt for the application. This Receipt shall be in the Form F in the First Schedule hereto.

Receipt for application.

15. The fees to be charged for the replacement of an identity card which has been lost or destroyed or for the renewal of a damaged identity card shall be those set out in the Second Schedule hereto :

Fees.

Provided that the Commissioner for Registration may, at his discretion, exempt any person from the payment of any such fees, or permit any such person to pay such lesser fee as he may direct.

Hotels or
lodging
houses to
maintain
register of
guests.

16.—(1) The proprietor, manager or other person in charge of a hotel or lodging house shall maintain a register in the Form G in the First Schedule hereto in which he shall record the particulars of the registration number, full name, normal address, sex, nationality and community of every person who is accommodated therein who is registered under the Law and the full name, normal address, sex, nationality and community of every person who is accommodated therein who is exempted from registration under the Law and he shall also record in such register the date of arrival and departure of every person so accommodated :

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page 162.
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Supplement
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9. 1.1952
11.10.1956.

Provided that in the case of a hotel it shall be sufficient compliance with this sub-rule if the register required to be kept under paragraph (a) of regulation 24 of the Hotels Regulations is maintained and the registration number, unless the person accommodated is an exempted person, and the sex and community of every person accommodated therein are entered in the Remarks Column of such register.

(2) For the purposes of sub-rule (1) of this rule the particulars to be recorded shall be obtained from the identity card of any person registered under this Law or from the passport or other document of identity of any person not registered under the Law and the holder thereof shall make available such passport or document of identity, as the case may be, to the person bound to record such particulars.

(3) The register required to be kept under sub-rule (1) of this rule and the register kept under paragraph (a) of regulation 24 of the Hotels Regulations in accordance with the proviso to sub-rule (1) of this rule shall be produced to any police officer on demand.

Powers of
members of
H.M.
Forces.

17. The powers conferred upon the Police Officers by sections 11, 16 and 17 of the Law may be exercised by any member of Her Majesty's Naval, Military or Air Forces.

Penalty.

18. Any person contravening or failing to comply with any of these rules shall be guilty of an offence and shall be liable on conviction to a fine not exceeding one hundred and fifty pounds.

FIRST SCHEDULE.

Form A.

REGISTRATION OF RESIDENTS.

COLONY OF CYPRUS.

APPLICATION FOR AN IDENTITY CARD.

The applicant is required to complete this form and to take it personally, together with all the relevant documents referred to therein, to the nearest Registration Officer or Agent.

The applicant is required to provide at his own expense two unmounted passport-size (2 1/4" × 1 5/8") photographs. The photographs are to be taken so as to show the applicant's full face, head and shoulders and without headgear. Any person who habitually wears headgear in accordance with Religious or Racial Custom may do so in his photograph provided such headgear does not hide the features.

NOTE.—This Form is to be completed by an applicant who has not previously held an Identity Card in the Colony of Cyprus.

PART I.

- (1) Christian Names Surname
- (In full, in block letters)*
- (2) Father's Christian Names Surname
- (In full, in block letters)*
- (3) Sex
- (4) Nationality
- (5) Community
- (6) Birthplace
- (7) Date of Birth.....
- (8) Occupation
- (9) Present Address
- (10) I have never held an Identity Card in the Colony of Cyprus.

PART II.

(Complete only the appropriate Section. Strike out the words not applicable)

Attaining the age of 12 years. I attained the age of 12 years on and produce as evidence

(Birth certificate, statutory declaration, certificate from school or from other reliable person).

I produce my parent/guardian. I vouch for the applicant.

(Signature of Parent/Guardian)

Identity Card No.....

Arrival in the Colony of Cyprus. I entered the Colony of Cyprus on I travelled from to Cyprus by sea/air per.....

(Name of ship or air service)

I produce as evidence my Passport/Certificate of Admission/Entry Permit No..... stamped by the Immigration Department at..... on.....

On discharge from the Forces. I was discharged from the Army/R.A.F./Navy/Regular or Auxiliary Police Force in the Colony of Cyprus and produce as evidence my Discharge Certificate No..... issued by..... on

On discharge from Prison/Home/Mental Institution. I was discharged from..... *(Name of Institution)* and produce as evidence my Discharge Certificate No..... Dated.....

(Signature of applicant)

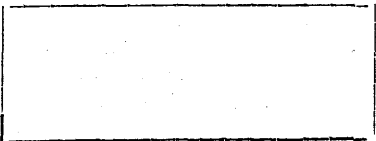
Date.....

Witnessed by Registration Agent.

Signature.....

STAMP.

Date.....



R.T.P.

NOTE.—This applicant has been told to report back for the card on.....

(For Departmental Use)

Approved.

R.O./A.R.O.

Identity Card No. issued on

Form B.

IDENTITY CARD.

| Sex | C.N. | S.N.

No. Code.	PHOTOGRAPH	Father	
		C.N.	S.N.
		Nationality	Race
		Birthplace	Date of Birth
		Occupation	
		Address	R.T.P.
			L.T.P.

Interviewing clerk or Agent's signature, seal and date of issue.

R.O. or A.R.O.'s signature, seal and date of issue.

Form C.

REGISTRATION OF RESIDENTS.
COLONY OF CYPRUS.

APPLICATION FOR REPLACEMENT OF AN IDENTITY CARD.
(For reasons other than Lost or Destroyed)

PART I.

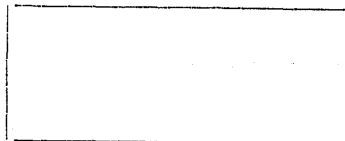
1. I was/am* the holder of Identity Card No. and apply for a replacement card for the following reason :—
 - *(a) Damaged caused by
 - *(b) Amendment of particulars as mentioned below.
 - *(c) On return from countries outside Cyprus.
 - *(d) On discharge from ARMY/RAF/NAVY/REGULAR POLICE/PRISONS/HOME/MENTAL INSTITUTION.
 - *(e) No further space for endorsement of address.
 - 2.—*(a) I attach my Identity Card No. /Passport No. / Discharge Certificate issued by on
 - *(b) I surrendered my Identity Card at the office of on
 3. †Present particulars (if different) (aliases, occupation, etc.)
- †Date of birth
- Present address (if different)

4. I present herewith two photographs with my name written on the back of each.

.....
Signature of applicant.

.....
Witnessed by Registration Agent.

STAMP.



Date.....

R.T.P.

*Delete whichever is not applicable.

† Produce documentary evidence to support any changes.

(For Departmental Use Only)

PART II.

REGISTRATION OFFICER,
NICOSIA.

Referred for comparison with the original counterfoil and issue of a replacement card. (ii) This applicant has been told to report back at this office on (date).....

Date

.....
D.A.R.O./Agent.

.....
Place.

PART III.

Compared with the duplicate and the particulars including photograph and right thumbprint found to be correct.

Replacement approved.

Collect £.....

.....
Clerk

.....
R.O./D.A.R.O.

Date.....

PART IV.

D.A.R.O./Agent.

Herewith replacement card. See Part III above for the fee due.

Please deliver the card and return the Duplicate early with this form.

R.O. NICOSIA.

Card delivered and duplicate returned herewith.

2. Fee to the value of £..... collected.

.....
D.A.R.O./Agent.

.....
Place

.....
R.O./D.A.R.O.

Date.....

PART V.

RECEIVED REPLACEMENT CARD No.....

Amount of Fee paid.....

Form F. 18 No.....

Date

(Sgd).....

1. Thumbprints on duplicate and application compared and found to be identical

.....
Clerk.

2. Posted in the Numerical Register.

.....
Clerk.

3. Duplicate filed.

.....
Clerk.

Form D.

REGISTRATION OF RESIDENTS.
COLONY OF CYPRUS.

APPLICATION FOR REPLACEMENT OF A LOST OR DESTROYED
IDENTITY CARD.

NOTE.—Part I is to be completed at a Police Station, Part II is to be filled in by the applicant and the declaration of Part III completed before a Registration Officer. Part IV should then be presented for completion to a Registration Officer or a Registration Agent.

PART I.

RECORD OF POLICE REPORT.

Police Report Number..... time.....
day..... month..... year 19.....
Name..... Identity Card No.....
Details of loss.....
Name of Officer who accepted report..... No.....
Police Station.....

NOTE.—Application to a Registration Officer to be made within 14 days of loss of the card.

PART II.

DETAILS OF APPLICANT.

No. of lost or destroyed Card.....
CHRISTIAN NAMES SURNAME.....
FATHER'S CHRISTIAN NAME SURNAME.....
SEX NATIONALITY
COMMUNITY BIRTHPLACE.....
DATE OF BIRTH OCCUPATION
PRESENT ADDRESS

LAST ADDRESS, RECORDED ON THE CARD IF DIFFERENT.....

NOTE.—If the above particulars vary from those on the former card in respect to name, date of birth, occupation, etc., produce documentary evidence to support the change.

Additional Particulars required, if Number of Card is unknown.

- (1) Place of issue of lost or destroyed card.....
- (2) Date of issue.....
- (3) No. of another person's card taken at the same time.....

PART III.

DECLARATION FOR THE REPLACEMENT OF A LOST IDENTITY CARD.

(To be made before a Registration Officer authorised as such)

I..... the undersigned do solemnly and sincerely declare that all the particulars given in Parts I and II of this Form are to the best of my knowledge correct and that I have not at any time whatsoever given or handed over my Identity Card No..... to any unauthorised person.

And I make this declaration conscientiously believing the same to be true, and I understand that any person who wilfully makes a false statement in any such declaration shall be liable on conviction to imprisonment for a term not exceeding 3 years or a fine not exceeding £500, or to both such imprisonment and fine.

Signature of declarant.....

Declared by the above-named..... at.....
in the District of..... on the..... day of..... 19.....

Signature and Title of Attestor.

PART IV.
APPLICATION TO REGISTRATION OFFICER.

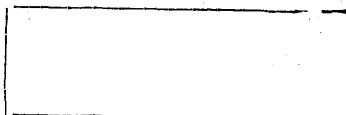
I..... hereby present for consideration of the Registration Officer, Nicosia, the details shown above and apply for replacement of the Identity Card mentioned. I present herewith two photographs with my name written on the back of each.

Witness to thumbprint.

.....
Registration Officer or Agent.

STAMP.

.....
Signature of applicant.



Right thumbprint of applicant.

Date.....

To : REGISTRATION OFFICER,
NICOSIA.

Forwarded for issue of replacement.

(ii) This applicant has been told to report back at this office on (date).....

.....
Assistant Registration Officer or Agent.
(Space for Minutes)

PART V.

Compared with the duplicate and particulars including photograph and right thumbprint found to be correct.

Replacement approved. Collect
£.....

.....
Registration Clerk.

.....
Registration Officer, Nicosia.

APPLICANT'S RECEIPT.

I hereby acknowledge receipt of replacement Card No..... Amount of fee paid.....

Form F. 18 No.....

(Sgd.)

Date

(For Departmental Use)

- | | |
|------------------------------|-----------------------------|
| 1. Thumbprint verified | } <i>Initials of clerk.</i> |
| 2. Duplicate filed | |

Form E.

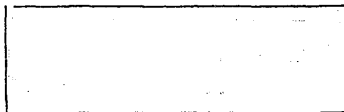
REGISTRATION OF RESIDENTS.
COLONY OF CYPRUS.

CHANGE OF ADDRESS.

PART I.—APPLICATION FOR ENDORSEMENT OF CHANGE OF RESIDENCE.
REGISTRATION AGENT,

I..... being the registered holder of the attached Identity Card No..... request that my new address be endorsed as under :—

Full address to be given	{	(a)	(b)
		House Number or Name of House.	Name or Number of Road.
		(c)	(d)
		Name of village or town.	Name of District.



Right Thumbprint.

PART II.—CERTIFICATE BY REGISTRATION AGENT.

COMMISSIONER FOR REGISTRATION,
NICOSIA.

I, hereby certify that I have compared the photograph and particulars on the above identity card with the appearance of the applicant, that the above thumbprint was recorded in my presence, that I have compared with the thumbprint on the card and it appears to be the same. I have therefore endorsed the new address, as stated, on the card.

Signature

Date Designation

PART III.—FOR DEPARTMENTAL USE ONLY.

Name and thumbprint verified and the new address entered on the duplicate by.....
Initials of Clerk.

Date

Form F.

REGISTRATION..... DEPARTMENT.

RECEIPT FOR APPLICATION FOR AN IDENTITY CARD.

Not valid for Identification after....., 195.....

NAME.....Male/Female.

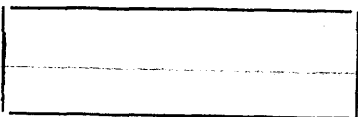
ADDRESS.....

APPLICATION FOR { *New Card—*12 Y.O./New Arrival
 *Replacement of I.C. No.....*Damaged/Lost.

*Delete whichever is not applicable.

This receipt should be produced to the undersigned and exchanged for an Identity Card on (date).....

A.R.O./Agent.....



STAMP.

R.T.P. of Applicant.

Date....., 195.....

NOTE.—Failure to take delivery of the Identity Card on the date fixed will render the applicant liable to prosecution for non-possession of an Identity Card.

1014
SECOND SCHEDULE.
FEES.

Matter in which fee may be taken.	Amount of Fee	
	Persons under 16 years of age	Persons over 16 years of age.
(a) Renewal of a damaged identity card :—		
First and second renewals	50 mils	250 mils
Third and subsequent renewals	250 „	£1
(b) Replacement of lost or destroyed identity card:—		
First replacement	100 „	500 mils
Second replacement	200 „	£1
Third replacement	300 „	£2
Fourth and subsequent replacements ..	£1	£4

Made this 26th day of November, 1957.

By His Excellency's Command,

A. F. J. REDDAWAY,
Administrative Secretary.

No. 1045.

**THE SUPPLIES AND SERVICES (TRANSITIONAL
POWERS) (CYPRUS) ORDER, 1946.**

AMENDMENT OF ORDER MADE UNDER DEFENCE REGULATION 64.

In exercise of the powers vested in him by Defence Regulation 64, as set out in the First Schedule to the Supplies and Services (Transitional Powers) (Cyprus) Order, 1946 (which continues in force in consequence of the Supplies and Services (Continuance) Order, 1956), His Excellency the Acting Governor hereby amends the Order made under Defence Regulation 64 and published under Notification No. 1267 in Supplement No. 3 to the *Gazette* of the 27th December, 1956 (as extended by Notification No. 612 in Supplement No. 3 to the *Gazette* of the 17th June, 1957) by the deletion from paragraph (a) of the Second Schedule thereto of the word and figures "137 and 138" (line 1) and of the word and figures "and: XLI.49.W.2" (line 2) and the whole of paragraph (b) thereof, without prejudice to anything done or left undone thereunder.

Made this 25th day of November, 1957.

By His Excellency's Command,

J. F. SYMONS,
Deputy Administrative Secretary.

(M.P. 1422/56/7/2.)