

SUBSIDIARY LEGISLATION OF CYPRUS

VOL. I.

ADMINISTRATION OF JUSTICE.

THE JUVENILE OFFENDERS LAW.

(CAP. 19.)

JUVENILE OFFENDERS REGULATIONS.

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1. These regulations may be cited as the Juvenile Offenders Regulations.
2. In these regulations—
 - “ Director ” means the Director of Education and includes any person authorized by him to carry out any duties and exercise any powers vested in the Director under these regulations ;
 - “ Headmaster ” includes headmistress ;
 - “ pupil ” means a child or a young person committed to the School ;
 - “ School ” means a reform school.

PART I.—MANAGEMENT, POWERS AND DUTIES.

General.

3. The general management of Schools and of approved residences shall vest in the Director.
4. The Director shall make provision for the elementary education, craft training and the occupations for the pupils of the School.
5. The Director shall make provision for religious instruction to all Greek-Orthodox and Moslem pupils.

In the case of any pupil who is not a Greek-Orthodox or Moslem, the Director shall notify the head of the religious denomination to which the pupil belongs and invite him to arrange for religious instruction to such pupil at such times and places as the Director may approve.
6. Every School for male pupils shall be under the immediate care and charge of a resident headmaster.
7. Every School for female pupils shall be under the immediate care and charge of a resident headmistress.
8. The Headmaster shall—
 - (a) not less than once in every six months conduct a detailed examination, to be known as the Progress Examination, of every pupil in each School ; such examination shall include a personal interview with the pupil, a review of his standard of attainment in elementary education and craft training, a survey of his medical record and the consideration of all evidence relating to his conduct and character training ;

- (b) record the results of every Progress Examination in the personal record file of the pupil together with his recommendations for further treatment ;
- (c) see that adequate care and attention is given to the health of the pupils giving special attention to every pupil who is ill ;
- (d) when a pupil is reported by the School Medical Officer to be seriously ill, inform, whenever practicable, the parents, guardians or next-of-kin of the pupil.

Medical.

9. The Director of Medical and Health Services shall be responsible for the provision of medical services in the School.

10. The Director of Medical and Health Services shall—

- (a) make arrangements for a Medical Officer (in these regulations referred to as “ the School Medical Officer ”), to be responsible for the health and medical treatment of all pupils in a School ;
- (b) make arrangements for specialist medical officers to conduct periodical examinations and carry out treatment as may be necessary ;
- (c) make provision for hospital treatment of pupils as may be necessary ;
- (d) supply all necessary equipment for first aid and home nursing in the School.

11. The School Medical Officer shall—

- (a) visit the School at such times as may be necessary, but in no case less than once a week ;
- (b) conduct a thorough examination of every pupil as soon after admission as practicable keeping such records as the Director of Medical and Health Services may direct ;
- (c) conduct an examination of each pupil at least once every six months recording the results in such manner as the Director of Medical and Health Services may direct ;
- (d) examine every pupil before release and make any recommendations he sees fit regarding after-care and future employment ;
- (e) report to the Headmaster any circumstances connected with the School or the treatment of pupils which at any time appears to him to require consideration on medical grounds ;
- (f) satisfy himself that the food provided is adequate in kind, quantity and quality and that it is properly prepared, making therefor recommendations to the Headmaster as he sees fit ;
- (g) examine at frequent intervals the arrangements made for ventilation, cleanliness, sanitation, water supply and any other arrangements which affect the health of the pupils and report to the Director any defect or insufficiency therein ;
- (h) keep at the School a record of the illness or death of any pupil ;
- (i) generally perform such other duties in relation to a School as the Director of Medical and Health Services may assign from time to time.

12. Every specialist medical officer attending pupils at the School shall keep at the School full and complete records of his examination of each pupil and of the treatment given and prescribed by him for each pupil.

13. Whenever the School Medical Officer has reason to believe that a pupil's health and general physical state are such that continued detention is undesirable he shall report in writing his opinion and the grounds thereof to the Headmaster who shall report the matter to the Director.

Board of Visitors.

14. There shall be constituted for every School a Board of Visitors (hereinafter referred to as "the Board") consisting of the Commissioner of the District as chairman, the Director of Education as secretary, the Director of Medical and Health Services, and such other persons as the Governor may from time to time appoint as members of such a Board and whose appointment he may terminate at his pleasure.

15. The Board shall meet at the School at least once in every quarter.

16. The Secretary of the Board shall convene meetings other than quarterly meetings at such times and places as the Chairman may think fit.

17. Three members shall constitute a quorum for the purpose of transacting any business of the Board.

18. Not later than the 31st March in each year the Board shall submit to the Governor a report upon the conduct and operation of the School during the preceding year.

19. The members of the Board shall have free access to all parts of the School and to all pupils. They may see such pupils as they desire in a room out of sight and hearing of the School staff.

20. The Board shall—

- (a) hear and investigate any complaint which any pupil may desire to make except that no complaint shall be heard regarding the order for his detention ;
- (b) satisfy itself that all regulations safeguarding the interests, health and medical attention of pupils are properly observed and enforced ;
- (c) satisfy itself that the premises and equipment are reasonable and adequate for the needs of the School ;
- (d) make to the Governor any report and recommendation it thinks fit for the better management of the School.

PART 2.—CONDUCT OF SCHOOLS.

Admission, Transfer, Release and Discharge of Pupils.

21. The Headmaster shall interview every pupil on admission.

22. Money and any property other than clothing in the possession of the pupil on admission shall be deposited with the Headmaster and particulars shall be entered in a book to be called the Pupils' Property Book.

23. The Headmaster may at his discretion and without payment of any compensation destroy any unserviceable clothing and articles of no monetary or sentimental value.

24. The Headmaster shall as soon after admission as is practicable examine the scholastic attainments of the pupil recording in the pupil's file all facts concerning technical training, previous occupation and any other relevant facts.

25. The Governor may at any time terminate the period of detention of any pupil.

26. The Director may—

- (a) transfer a pupil from one School to another ;
- (b) at any time during the period of detention of a pupil permit such pupil by licence in writing to live in an approved residence or with his parents or with such other person who is willing to receive and take charge of him subject to such conditions to be specified in the licence as he may think fit (including particularly a condition that the pupil shall be under the supervision of a probation officer) :

Provided always that, without the consent of the Governor, no such licence shall be granted during the first twelve months of the period of detention ;

- (c) direct that all or any of the regulations in force in a School shall apply to any pupil in an approved residence ;
- (d) at any time revoke any licence granted under paragraph (b) hereof.
27. Upon the revocation of a licence granted under paragraph (b) of regulation 26, the pupil shall forthwith be taken back to the School for the unexpired portion of the period of his detention.
28. A pupil shall be discharged when—
- (a) the Governor shall have terminated his period of detention as in regulation 25 provided ;
- (b) he shall have completed the period during which he could be detained, whether on licence or otherwise.
29. The Director shall inform the parents, guardian or next-of-kin of any pupil who is about to be discharged, released or transferred and, if practicable, at least ten days before such discharge, release or transfer.

Visits to Pupils.

30. Unless the Headmaster otherwise directs, the parent, guardian or next-of-kin of a pupil may visit such pupil once a month :
- Provided that where the Headmaster directs that the privilege shall be withheld he shall immediately report such direction to the Board.
31. The Headmaster may permit any person to visit any pupil at any time at his discretion.
32. No person may have access to any pupil without the prior consent of the Headmaster.
33. Subject to regulation 19 no person may have access to any part of the School without the prior consent of the Headmaster.
34. The Headmaster may at his discretion impose such conditions as he sees fit with regard to any interview between any person and a pupil of the School and in particular he may determine the place and time and duration of the interview and may require the interview to take place within the sight and hearing of an officer of the School.
35. The Headmaster shall open and read every letter written by or sent to a pupil of the School and may detain any such letter the further transmission of which is in his opinion undesirable. Any letter so detained shall be laid before the Board at its next meeting.
36. No person shall offer, give or send to any pupil money or any article whatsoever except through the Headmaster who may at his discretion permit or decline to permit the pupil to accept such money or article.

Privileges to Pupils.

37. The Director may—
- (a) grant to a pupil leave of absence from the School :
- Provided that such leave shall not exceed 30 days in any calendar year :
- Provided further that he may at any time revoke such leave and direct the pupil to return to the School ;
- (b) in exceptional circumstances grant special leave at his discretion and may at any time revoke such leave and direct the pupil to return to the School ;
- (c) permit pupils of the School to be absent from the School premises on walks, excursions, or School camps under such conditions regarding supervision, places to be visited and time of return as he thinks fit ;
- (d) grant to a pupil whose work and conduct is satisfactory a Good Conduct allowance of an amount not exceeding three piastres per day.

38. The Good Conduct allowance shall be credited to the pupil at the end of each week and he shall be permitted to receive and spend such a proportion of it in such manner as the Director may approve.

39. A pupil shall be permitted to send and to receive one letter per month provided that the Headmaster may at his discretion withhold such permission if he deems it to be detrimental to the interests of the child or of the School. When such permission is withheld the Headmaster shall report all the circumstances to the Board at its next meeting.

40. The Headmaster may at his discretion permit a pupil to send or receive a letter at any time.

41. Every pupil shall have reasonable access to such scripture and books of religious observance and moral instruction as are generally accepted for the denomination to which he belongs.

42. A pupil may see and make any request or complaint to the Director through the Headmaster.

43. A pupil may make any request or complaint to the Board of Visitors at its quarterly meeting, other than a complaint regarding the order for his detention.

Investigation into Breaches of Regulations, etc., and Punishments.

44.—(1) The Headmaster shall have power to investigate any breach or contravention of the regulations or of any order or direction issued by the appropriate authority for the maintenance of good order and discipline in any School and impose, therefor, any of the following punishments :—

- (a) corporal punishment by a light cane not exceeding 12 strokes ;
- (b) the withholding of such privileges accorded to the offender and for such time as the Headmaster may deem fit ;
- (c) the impounding of all or any part of the offender's accumulated Good Conduct allowance :

Provided that the punishments in paragraphs (b) and (c) above shall not be carried out unless and until confirmed by the Director :

Provided further that the Director may, at any time, give instructions that any money impounded or any part thereof may be credited again to the pupil concerned.

(2) The following offences if committed by a pupil shall be deemed to be offences against good order and discipline and may be punished accordingly, that is to say :—

- (a) disorderly conduct ;
- (b) wilfully causing damage or injury to the property of the School or of another inmate ;
- (c) escaping or attempting to escape.

45. The Headmaster shall record the name of the pupil, the nature of the offence and the punishment imposed therefor in a book to be called the Punishment Book ; such book shall be open for the inspection of the Board, and the Director shall inspect and sign the same from time to time.

Records.

46. The Headmaster shall keep—

- (a) a register of all pupils admitted to the School in which shall be recorded for each pupil the date of admission, full name, religion, mother tongue, date of birth, place of ordinary residence, the names and addresses of his parents or guardian or next-of-kin, the authority for his detention, offence, date of expiration of period of detention and the date of his release on licence, discharge, transfer or re-admission ;

- (b) a record file for each pupil which shall contain—
- (i) all papers relating to the pupil received at the time of his admission from the authority ordering his detention ;
 - (ii) any report upon his home environment ;
 - (iii) any report by the Headmaster or any teacher of a school attended by the pupil, upon his scholastic attainments, mental and physical health, conduct or behaviour ;
 - (iv) any report relating to the physical and mental health of the pupil ;
 - (v) the social record of the pupil while in the School including particulars of breaches of discipline and of any punishment inflicted ;
 - (vi) the record of his scholastic attainment and craft training while in the School ;
 - (vii) any other information received which is relevant to the study and treatment of the pupil or to the home environment of the pupil ;
- (c) full and complete medical records showing particulars of—
- (i) general medical examination on admission ;
 - (ii) periodical examinations ;
 - (iii) special examinations in respect of all illnesses or injuries or special defects ;
 - (iv) general examination on release ;
- (d) a Pupils' Property Register in which shall be entered particulars of all property in the possession of the pupil on admission and of any articles or cash other than Good Conduct allowance received by him during his period of detention ;
- (e) an account of the Good Conduct allowance granted, expended or impounded for each pupil ;
- (f) records of all the activities of the School which will be summarized in the form of a quarterly report to be submitted to the members of the Board not less than ten days before the quarterly meeting of the Board.